



# AIR NATIONAL GUARD (ANG) ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS) ANNOUNCEMENT

## IAW the ADOS Application Procedures

Please submit complete ADOS applications as 1 PDF to [usaf.jbanafw.ngb-hr.mbx.HR-ADOS@mail.mil](mailto:usaf.jbanafw.ngb-hr.mbx.HR-ADOS@mail.mil)

If unable to encrypt or the application is over 4MB, please forward via <https://safe.amrdec.army.mil/safe/> to the above address

### **ANNOUNCEMENT NUMBER:**

18-083

### **CLOSE OUT DATE:**

Open until Filled

### **POSITION TITLE:**

Public Affairs Specialist

### **POSITION INFORMATION:**

Length: Tour intent is 1 year pending funding and Airman's continued eligibility.  
ADOS, Title 10 - 12301d

### **RANK/GRADE REQUIREMENT:**

SSgt to MSgt

### **AFSC REQUIREMENT:**

Prefer 3N072 accept 3N075

### **LOCATION:**

Air National guard Readiness Center, Joint Base Andrews AFB, Maryland

### **WHO MAY APPLY:**

Qualified ANG members only

### **POC Position:**

MSgt David Fenner, [david.j.fenner.mil@mail.mil](mailto:david.j.fenner.mil@mail.mil),  
office (240)612-8922

### **Position Description (Duty Description):**

1. Provides PA support of ANG operational documentation; historical and informational. Supports DoD/AF/ANG educational, training and combat requirements; including the monitoring and execution of DoD/AF/ANG principles with web and social media distribution (both internal and external) methods and analytics. Coordinates

PA messages and themes for use by internal and external publics and quality assurance activities. Maintains archive library and ensures appropriate accessioning of media. Manages or executes the PA safety program.

2. Supervises and/or directs the operations of motion and/or still media acquisition/ documentation and equipment required for PA functions. Manages resources to support ANG PA plans and programs. Supervises and/or performs preventive maintenance, and periodic motion or still imagery management and calibration. Acquires imagery in controlled, uncontrolled, and combat environments. Performs combat documentation, studio, field production-related, investigative, record, informational, editorial and other motion and/or still photography. Selects, inspects, and tests camera, and digital photographic processing system. Acts as director, technical director, floor manager, camera operator, prompter operator and editor. Performs as radio, TV and production talent. Applies principles of motion and photographic composition. Conceives, visualizes, and produces images. Obtains data and writes captions and cover stories. Selects and crops pictures for layouts and picture stories. Programs and directs radio and television broadcasts. Operates laptop computers, and communications equipment to transmit, receive, or store images. Uses specialized lighting and filters to control color balance. Complies with copyright and reproduction restrictions. Operates camera, lighting, microphones and related equipment. Determines equipment requirements, researches subject matter and establishes shooting outlines. Performs operational equipment check and preventative maintenance. Acquires data for captions, background material, cover stories, and logs. Determines camera angles, lighting, and special effects. Assists in selecting shooting locations. Ensures proper slating and identification. Develops and uses scripts, graphics, special effects, and audio/video material to support programming/productions requirements. Prepares and schedules program elements and products for distribution.

3. Coordinates with customers. Performs digital photographic acquisition processing. Conducts progressive customer relations programs to make sure PA products meet mission needs. Obtains optimum exposures using various meters, electronic flash, and exposure control methods. Uses light intensifier tubes (night vision). Performs copy and duplication functions. Copies flat art, prints, and computer-generated products.

4. Coordinates aerial imagery requirements with aircraft commander to ensure proper aircraft positioning and maneuvering. Determines techniques to be used in aerial documentation. Performs optical instrumentation. Supports scientific analysis, test documentation, and aerial documentation requirements.

5. Assist as needed to maintain liaison with civilian media. Assist as needed to receive queries for news media, obtains information, coordinates answers, and gives response to news media. Establishes personal contact with local and regional news media as required.

Receives visiting news media, arranges interviews, provides briefings, and escorts media representatives. Assists with news conferences, and sets up and operates media center for contingency operations. Writes and maintains accident and other contingency plans. Responds to accidents and incidents in a PA capacity as requested. Supports Joint Hometown News Service, Defense Media Activity program as needed.

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